



# Guru Gobind Singh Indraprastha University

Sector-16 C, Dwarka, New Delhi

(General Administration Branch)

F. No. GGSIPU/GA/Cafeteria/2019/

Date: 04.12.2020

Name of Work: Tender for Engagement of agency for Operation of Canteen, Catering & Cafeteria Services in the University Campus

Tender ID: 2020\_GGSIP\_196775\_1

## Annexure to the Minutes of Pre-Bid Meeting held on 26.11.2020

The representative of the following agencies were present in the Pre-Bid meeting held on 26.11.2020 at 12:00 Noon in O/o Dy. Registrar, GA.

1. M/s M.S. Enterprises
2. M/s Mandavi Foods
3. M/s Sugandhim Food & Catering Pvt. Ltd
4. M/s G & G Hospitality Services LLP
5. M/s Mannu Enterprises
6. M/s MGV foods
7. M/s Navi Harish Hospitality

S. No.	Query raised	Point wise Reply of the Committee
1.	Regarding MSME Certificate.	Refer clause 5(k) of the tender document for granting exemption to MSME.
2.	Strength of the Staff and students.	Approx 5000 students and 1000 University staff.
3.	University reserve the right to engage separate Canteen.	Provision given in clause 10. (iv) of the tender document holds good in specific conditions, as mentioned.
4.	Clarification for Bank Guarantee which is 10 Lakh.	Refer to clause 9 towards submission of Security Deposit i.e. 10% of estimated tender value as per GFR.
5.	RO Plant should be installed by GGSIPU instead of Contractor	Successful bidder has to comply the provision laid down in clause 13 (i) of tender document.
6.	Water Cooler should be installed by GGSIPU instead of Contractor.	02 Water coolers are already installed by the University inside and outside of the Canteen premises. <b>Hence, successful bidder is not required to installed the water cooler at their cost.</b>
7.	Electricity charges for dinning area not to be included in contractor bill. Only kitchen part to be included.	Successful bidder would only require to pay electricity charges for <b>kitchen area only.</b>
8.	IGL Connection should be provided by GGSIPU as it will be the property of University and contractor can not uninstall it after completion of contract.	Successful bidder has to comply the provision laid down in clause 23 (iii) of tender document.
9.	Water charges is to be collected on monthly basis instead of advance on quarterly.	Successful bidder has to comply the provision laid down in clause 23 (iv) of tender document.
10.	Annexure – D (2.b)– How many no. of Certificate will provide full marks.	Criteria for providing marks will be based on the qualifying work of bidder as per clause 2. (f) of the tender document.
11.	Credit period of Catering invoices.	Refer to clause 24 of the tender document for credit period of catering
	We request to deposit the performance Security upto 50% and rest 50% to be deducted from our running bills.	Successful bidder has to comply the provision laid down in clause 9 of tender document.
12.	Previous rate list of items it possible	Prospective bidders may obtain the requisite rate list from GA Branch.
	Will accommodation provides for employees.	No accommodation will be provide for the employees of the

		successful bidder. In case, if, the employees of Canteen Contactor/Caterer are observed to stay at night in the Canteen premises without permission of GA Branch, it will attract the penalty as per clause 28. (xi) of the tender document.
13.	Can implement new items apart from items describe in tender.	Successful bidder has to act upon the provision laid down in clause 25 (vi) of tender document.
14.	Disposale of work	Successful bidder has to act upon the provision laid down in clause 13 (iii) of tender document.
15.	Canteen tour and serving area tour.	Refer to clause 10. (i) and 14 (viii) of the tender document w.r.t. serving area.
16.	Area of Canteen & Cafeteria	A proper designated space in the University is already earmarked alongwith kitchen, store, serving area (Ground & First Floor) to run canteen and cafeteria. Prospective bidder may visit the same as per clause 11 of the tender document.
17.	Staff in University	Approx 5000 students and 1000 University staff.
18.	Financial Bid	Refer annexure 'H' of the tender document w.r.t. Financial Bid/BOQ
19.	Weightage factor	Refer to clause 7 (iv) of the tender document w.r.t. weightage factor.
20.	Total weightage Bid should fill by proprietor	Bidder is required only to fill rate of all items individually online in the BOQ. The total weghtage bid would be calculated itself automatically.
21.	Annual turnover should be increase to I.C.R	Criteria of Annual Turn over is based on the model RPF so refer to clause 5 (e) of the tender document.
22.	Should consider MSME Certificate for EMD	Refer clause 5(k) of the tender document for granting exemption to MSME.
23.	Water Cooler is to be used by the students & staff. Thus this should by installed by University it should be also maintained by the University	02 Water coolers are already installed by the University inside and outside of the Canteen premises. Hence, successful bidder is not required to installed the water cooler at their cost.
24.	PNG/IGL Connection already installed in Canteen, so the PNG bill should be paid by the contractor w.e.f the date of start of Canteen.	Successful bidder has to comply the provision laid down in clause 23 (iii) of tender document.



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## CORRIGENDUM

The following amendments are made in the Tender Document for the engagement of agency to provide Canteen, Catering & Cafeteria Services in the University Campus:-

S. No.	Clause	Existing	Read As/Add on
1.	Clause 13. (ii)	The Canteen Contactor/Caterer should provide 80 Ltr. water cooler with 50 LPH capacity RO system in and outside sitting area each. The Canteen Contactor/Caterer will also ensure continuous functioning of water cooler & RO for availability of drinking water. In case of failure for more than 24 Hrs., a penalty of <b>Rs.2000/-</b> per day will be imposed. The Canteen Contactor/Caterer should submit the TDS report in GA Branch on monthly basis.	02 Water coolers are already installed by the University inside and outside of the Canteen premises. <b><u>Hence, successful bidder is not required to installed the water cooler at their cost.</u></b>
2.	Clause 23. (ii)	<b>Electricity:</b> As per actual consumption for <b><u>Kitchen &amp; Dining area</u></b> would be liable to pay electricity charges of lights, fan, kitchen equipments etc. store and washing area used for commercial purpose as per the meter reading/sub meter installed by University or to BSES Yamuna Power Ltd./BSES Rajdhani Power Ltd. as the case may be including fixed charges, taxes etc.	Successful bidder would only require to pay electricity charges for <b><u>kitchen area only.</u></b>